

Christmas in the City 2026 - Street Parade Registration Form

Form Preview

Christmas in the City 2026 Street Parade

The Christmas in the City Street Parade will take place on Sunday 13 December 2026, from 5pm - 6pm.

Applications are now open!

We invite community groups, organisations, businesses, schools, churches, sporting clubs and individuals to take part in this year's Street Parade.

This is a fantastic opportunity to be involved in a much-loved community celebration, showcase your group to thousands of spectators, and help create a festive and memorable experience for all.

Whether you're a walking group, performing or presenting a themed float, we encourage you to join us and bring your creativity, community spirit, and Christmas cheer to the streets of Bunbury!

Please note: The parade route is approximately 1.5kms in length. Participants should consider this distance when planning their involvement, particularly if walking the route.

Terms and Conditions

The following terms and conditions have been developed by the City of Bunbury to help ensure a safe, enjoyable and successful Street Parade for all participants and spectators. Please read them carefully and ensure your group complies with all requirements.

General

- The City of Bunbury Events Team reserves the right to decline any parade entry at their discretion.
- Parade positions will be allocated by the Events Team, taking into consideration each entry's content, theme, and potential impact on neighbouring participants.
- **Santa Claus may only appear in the official City of Bunbury float.** No other group or float is permitted to include a Santa Clause character.
- The order of appearance in the parade will be determined by the Events Team.
- Each participating group will be provided with a corflute sign identifying their organisation. This sign must be attached to the lead vehicle or carried at the front by walking groups.
- Event staff and parade marshals will direct participant movement throughout the event. All participants must comply with their instructions at all times.
- Participants are responsible for ensuring their own safety and the safety of those within their group.
- Two judged categories will be featured:
 - Walking Group
 - Vehicle Float
- The winner of each category will receive a prize of \$1000,
- Entries will be judged on creativity, originality, presentation and overall impact.
- Winners will be announced during the Christmas in the City Carols Concert, at the Graham Bricknell Music Shell from 6.30pm to 8.30pm on the same evening.
- Winners will also be announced on the City of Bunbury Facebook page.

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- A current Certificate of Currency for Public Liability Insurance must be submitted with your application.

Arrival Times

- **Large trucks, flatbed trucks, vehicles and vehicles towing boats or trailers,** must arrive at the Koolambidi Woola parade assembly area - **between 3pm and 4pm**
- **Walking and dancing groups** groups are required to arrive **by 4.15pm**
- **All parade participants must be fully assembled by 4.30pm.**
- All parade vehicles and floats must enter Koolambidi Woola from Koombana Drive/ Clifton Street entrance.

Vehicle Information

- Due to limited space at the assembly area, only one vehicle per group is permitted. Car clubs are exempt from this requirement and may enter multiple vehicles.
- Vehicle height must not exceed **4.6 metres**
- Individual vehicle length must not exceed **12.5 metres**.
- Vehicle size is limited to **8 tonnes**.
- All drivers must hold a valid driver's licence.
- Vehicles must travel at walking pace and be operated in a safe and controlled manner at all times.
- Passengers are not permitted to dangle their legs over the sides of moving floats.
- Passengers must not sit with their legs hanging over the sides of moving floats or vehicles.
- Participants must not encourage spectators to high-five or make physical contact with people on moving floats.
- Drivers responsible for ensuring their vehicle complies with all traffic regulations once it exits the parade route. This includes:
 - Ensuring passengers are properly seated and secured.
 - Ensuring decorations and display items are secured and not at risk of becoming detached.
 - Ensuring all vehicle lights are working and clearly visible.
- Decorations may only be removed once the parade has concluded and the vehicle has returned to the Koolambidi Woola.
- Any driver found operating or behaving in an unsafe manner may be held responsible for their actions and may be excluded from future events.

Assembly Area Requirements

- Only registered parade vehicles will be permitted entry into the assembly area.
- Private vehicles are not permitted within the assembly area and must be parked in nearby public parking areas.
- Parents and guardians dropping off participants must park externally and escort participants into the assembly area on foot.
- Large props, musical instruments, or equipment that cannot be carried must be transported on the registered parade vehicle, as support vehicles will not be permitted access.

Responsibility for Children

- Children travelling on floats, trucks, trailers, or other moving vehicles must be supervised by responsible adults at all times.
- Children must never be placed onto or removed from a moving vehicle.

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- Group coordinators are responsible for the supervision and welfare of all children in their care until they are collected by a parent or guardian.
- No child is to be left unattended following the conclusion of the parade.
- Children under seven years of age travelling on the back of a moving vehicle or trailer must be supervised by at least one adult for every ten children. Supervising adults must remain on the vehicle at all times.
- Each group must nominate at least one adult chaperone to assist children in safely disembarking and reuniting with their parent or guardian following the parade.

Distribution of Items

- Lollies, promotional items, and merchandise **must not** be thrown from vehicles or handed out along the parade route.
- These items may only be distributed before or after the parade and outside the designated route.
- Flyers may be distributed during the parade only when safe to do so and must not be handed out from moving vehicles or in a manner that disrupts the parade or compromises public safety.

Failure to Comply

Event staff, marshals and security personnel will monitor compliance throughout the assembly area and parade route.

Failure to comply with these Terms and Conditions, safety requirements, or directions from event staff may result in immediate removal from the event and may affect eligibility to participate in future City of Bunbury events.

Parade Route

The Christmas in the City Street Parade will commence at **5pm** from the **Koolambidi Woola Carpark on Blair Street**.

Participants will exit the carpark onto **Blair Street**, turn left into **Clifton Street**, and then left into **Victoria Street**. The parade will continue along Victoria Street before turning left into **Prinsep Street**, proceeding into **Haley Street**, and then turning left back into **Blair Street**, returning to the **Koolambidi Woola Carpark**.

The total parade route is approximately **1.5km** and is expected to conclude at around **6pm**.

Applicant Details

* indicates a required field

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

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Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Mobile Phone Number ***Applicant Email Address ***

Must be an email address.

Entry Details

Please indicate the category that best describes your group: *

- | | | |
|---|--|---|
| ☐ Walking Group | ☐ Decorated Car | ☐ Decorated Truck |
| ☐ Walking group with animals | ☐ Decorated Car and Trailer | ☐ Other: <div></div> |
| ☐ Dancing Group | ☐ Decorated Car and Boat | |

If you are registering as a walking group, please indicate the number of participants in your group.

If you are registering as a walking group with animals, please indicate how many animals in your group.

Vehicle Size

If your entry includes a vehicle, or anything being towed, please provide the total length of the entire set-up. For example: If your entry includes a car towing a boat, you must include the combined length of both the car and the boat.

Decorated Car Length:**Decorated Car and Trailer Length:****Decorated Car and Boat Length:**

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Decorated Truck Length:

Please specify if your group will include any of the following:

- ☐ Music Playing
- ☐ Singing
- ☐ Dancing

We encourage all groups to include some form of musical entertainment to engage and excite the crowd.

Please provide a description of your float or walking group's appearance, including vehicle decorations, costumes, props, and any other relevant details. *

Vehicle Details (if applicable). Please note that due to size restriction at the assembly area, only one vehicle per entry is permitted in the 2026 Street Parade.

Vehicle Details

Vehicle Registration

Name of Driver

Driver Contact Number

Driver's License Number

Please note, due to size restrictions at the assembly area, a limit of one vehicle per entry is permitted in the 2026 Street Parade, except for car clubs which may have multiple vehicles.

Adult Supervisor Details

Children under the age of 7 traveling on the back of a moving vehicle, including trailers, must be accompanied by an adult supervisor. At least one adult is required for every 10 children, and the supervisor(s) must remain on the vehicle at all times.

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Name of Adult Supervisor Number 1

Contact Number

Name of Adult Supervisor Number 2

Contact Number

Name of Adult Supervisor Number 3

Contact Number

Name of Adult Supervisor Number 4

Contact Number

Acknowledgement

* indicates a required field

As the authorised representative of the organisation applying to participate in the City of Bunbury 2026 Christmas in the City Street Parade, I confirm that I have read and understood the Terms and Conditions. By submitting the application below, I acknowledge that both I and my organisation agree to comply with all outlined requirements.

I understand that failure to submit this application via SmartyGrants by the specified deadline, or failure to comply with instructions issued by City of Bunbury event staff, may result in the organisation being ineligible to participate in the 2026 Christmas in the City Street Parade.

Name of Applicant *

Date *

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On behalf of Organisation *

Please attach a copy of your current Public Liability Insurance certificate. *

Attach a file:

The deadline for submitting this application is 5pm Friday 6 November 2026.

Successful applicants will be advised via email. For all enquiries, phone (08) 9792 7139 or email events@bunbury.wa.gov.au